

**Boca Raton Airport Authority
Meeting Minutes
May 17, 2023
Boca Raton Airport Authority Administration Building**

Mr. Nau called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

James R. Nau	Chair
Robert Tucker	Vice-Chair
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member
Mitchell Fogel	Board Member
Gene Folden	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Director
Robert Abbott, Finance and Administration Director
Christine Landers, Office Manager
Robert Pratt, Operations Coordinator
Hannah Oakland, Operations Coordinator
Florence Straugh, Operations Coordinator

APPROVAL OF MINUTES

A MOTION to approve the minutes of the April 19, 2023 Regular Meeting was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There was no consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Nobles reminded the Board that the March 2023 financial report was tabled at the last meeting until it could be completed. Mr. Nobles added that he had reviewed both the March and April reports and found them satisfactory.

Mr. Abbott presented the Financial Report for March 2023.

A MOTION to approve the Financial Report for March 2023 was made by Mr. Tucker and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Abbott Presented the Financial Report for April 2023.

A MOTION to approve the Financial Report for April 2023 was made by Mr. Folden and seconded by Mr. Fogel. The Motion carried unanimously.

Mr. Nobles advised the Board that he had met with Grau and Associates to review the details of the Audit report and was happy to report there were no findings again this year. Based on his review, Mr. Nobles recommended approval of the audit report.

Mr. David Caplivski, Audit Partner, Grau & Associates provided an overview of the 2022 Audit Report.

A MOTION to approve Resolution No. 05-16-23 of the Boca Raton Airport Authority adopting the Boca Raton Airport Authority's Financial Statements, Schedule of Expenditures of Federal Awards and State Financial Assistance Projects and the Independent Auditor's Reports for the fiscal year ending September 30, 2022 was made by Mr. Fogel and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Nobles advised the Board that he had met with Ms. Bennett to discuss the current Airport investments and requested staff to present information on how the Airport invests its funds. Mr. Nobles also provided an explanation of what constitutes a public depository.

Mr. Abbott presented the 2023 Investment Report.

Ms. Budd inquired as to the window of opportunity the Airport has to lock in current rates. Mr. Nobles replied that there is a short window of time to lock in rates.

A discussion ensued.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORT

Mr. Pratt presented the Noise Abatement/Operations Summary for the month of April.

Ms. Landers presented the Boca Raton Airport Authority Property Insurance renewal.

Mr. Alex Blodgett, Blodgett and Associates provided an overview of the insurance market and the efforts made to obtain the best rates possible for the Airport.

A Motion to approve the Boca Raton Airport Authority Property Insurance Renewal was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Bryan presented the contract award for Airport Road Architectural Monument Signs.

A MOTION to approve Resolution No. 05-17-23 of the Boca Raton Airport Authority approving a contract award to Signsations, Inc. for Airport Road Architectural Monument Signs was made by Mr. Nobles and seconded by Mr. Tucker. The Motion carried unanimously.

Mr. Kohut presented the Federal Aviation Administration Airport Improvement Program Grants for Stormwater Improvements and Wildlife Mitigation – Design and Professional Services and Airport Service Road Rehabilitation – Design and Professional Services.

A MOTION to authorize Airport Management to accept the FAA Grant for Stormwater Improvements and Wildlife Mitigation – Design and Professional Services when offered was made by Mr. Fogel and seconded by Mr. Pollack. The Motion carried unanimously.

A MOTION to authorize Airport Management to accept the FAA Grant for Airport Service Road Rehabilitation – Design and Professional Services when offered was made by Ms. Budd and seconded by Mr. Fogel. The Motion carried unanimously.

Mr. Bryan presented the Florida Department of Transportation Public Transportation Grant Agreement for NAVAIDS and Airfield Lighting and Signage Upgrades Construction.

A MOTION to approve Resolution No. 05-18-23 of the Boca Raton Airport Authority accepting the Amended Public Transportation Grant Agreement with the State of Florida Department of Transportation for NAVAIDS and Airfield Lighting and Signage Upgrades - Construction at the Boca Raton Airport was made by Ms. Budd and seconded by Mr. Nobles. The Motion passed unanimously.

Mr. Folden asked if there would be any disruption to airport services during the project. Mr. Bryan informed the Board there would be nightly closures to facilitate the project.

Mr. Kohut provided an update on the Boca Raton Airport Authority Enabling Act.

AUTHORITY MEMBERS REQUESTS AND REPORTS

There were no Authority Member requests or reports.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

Mr. Nau advised the Board that there were concerns that a few Board members would be unavailable to meet on Wednesday, June 21st for the next Board meeting and recommended moving the meeting to Friday, June 30th. The Board was unanimous in their decision to move the June Board meeting to Friday, June 30th at 10:00 a.m.

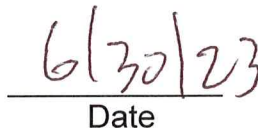
MISCELLANEOUS

The next regular meeting is scheduled for June 30, 2023 at 10:00 a.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 5:54 p.m.


Chair


Date