

**Boca Raton Airport Authority
Airport Master Plan Workshop Minutes
November 15, 2023
903 NW 35th Ave
Boca Raton, FL 33431
Boca Raton Airport Administration Building**

The Boca Raton Airport Authority held a Board Workshop on November 15, 2023, at 3:00 P.M. The workshop was open to the public.

MEMBERS IN ATTENDANCE

Bob Tucker	Chair
Randy Nobles	Vice-Chair
Cheryl Budd	Secretary/Treasurer
Gene Folden	Board Member
Mitchell Fogel	Board Member
James R. Nau	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman & Walker

STAFF IN ATTENDANCE

Clara Bennett,	Executive Director
Scott Kohut	Deputy Director
Travis Bryan	Operations Director
Robert Abbott	Finance and Administration Director
Christine Landers	Office Manager
Robert Pratt	Operations Coordinator
Florence Straugh	Operations Coordinator
Richard Gurzo	Accounting Coordinator

Welcome and Introduction

Mr. Tucker called the meeting to order at 3:00 p.m. and welcomed everyone to the workshop.

Mr. Nobles provided a brief history about the Airport Master Plan and explained the purpose of today's workshop.

Mr. Nobles introduced Mr. Brad Weston, Managing Consultant, who will facilitate the Airport Master Plan Workshop.

Mr. Fogel arrived at 3:02 p.m.

Airport Master Plan Update

Mr. Weston provided a summary of what was presented at the two previous workshops and the primary goals of the Airport Master Plan.

Mr. Weston stated that in addition to the Airport Master Plan, there is a smaller Master Plan included to study stormwater which is currently 50% complete and awaiting FAA's feedback.

Mr. Weston explained that one of the two tasks that the FAA approves is the forecast, and shared there is positive growth projected in airport operations along with an increase in based aircraft.

Mr. Weston provided an explanation of how the forecast is calculated.

Mr. Weston shared the key development concepts and recommendations including stormwater improvements, wildlife mitigation, aircraft holding bay options, pavement rehabilitation, and support facilities such as the air traffic control tower, automated weather observing system, rotating beacon, and electrical vault.

Mr. Weston presented an overview of the Capital Improvement Program explaining that it is a blueprint and is intended to be flexible and added it includes a high-level description of each project. Mr. Weston went on to provide a brief overview of the short-term, intermediate, and long-term projects included in the Airport Master Plan.

Mr. Weston explained the funding opportunities available to the airport including the FAA Airport Improvement Program (AIP) and Florida Department of Transportation Aviation Grant Program, along with other funding sources which include FAA Bipartisan Infrastructure Law Funds, Airport Infrastructure Grants, FAA Airport Improvement (AIP) Discretionary Grants, and local funds.

Mr. Nau asked if funding was guaranteed. Mr. Weston explained that the only guaranteed funding is the FAA AIP Entitlement fund.

Mr. Weston presented and explained the Airport Layout Plan.

Mr. Weston provided the next steps in completing the Master Plan and stated that Ricondo and Associates are ready to submit the draft plan to the FAA. Mr. Weston stated that it takes approximately three to six months to get approval and during that time comments will be addressed, the stormwater master plan will be completed, and an Executive Summary will be prepared.

Mr. Nobles asked if the FAA and FDOT have the same criteria that they look for in the Master Plan. Mr. Weston stated that the FAA and FDOT use the same checklist, but we may receive different comments from them.

Ms. Budd asked if it was safe to assume that the document presented today will provide the Airport with the capacity to safely handle the increase in traffic if the Airport does what is recommended. Mr. Weston replied yes.

Ms. Budd followed up by asking if during the long-range planning what types of major disruptions are anticipated and how should the Airport address them. Mr. Weston provided some examples of some of the disruptions that may occur and further stated they are anticipated and addressed in the Master Plan.

Board Member Discussion

Mr. Nau said it was very thorough and complete and he is comfortable with the plan as presented.

Mr. Pollack agreed with Mr. Nau.

Public Comment

Mr. Howard Greenberg, pilot stated that he has been flying out of the Boca Raton Airport since 1980 and has observed the changes in the makeup of aircraft at the Airport and believes the items included in the Capital Improvement Plan are geared towards larger aircraft. Mr. Greenberg also expressed concern about the possible removal of hangars.

Mr. Leonard Knight, pilot stated that the Master Plan did not address the fact that the runway and taxiway will not be moved and expressed safety concerns about group 3 aircraft operating at the same time.

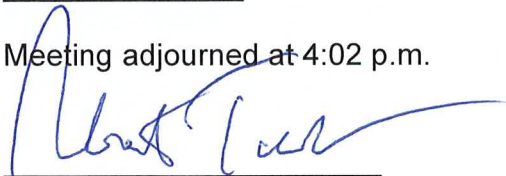
Next Steps

Mr. Folden stated he is anxious to meet here in 30 years to see the outcome.

Ms. Bennett stated that the draft report will be transmitted to the two agencies and once that is completed an executive summary will be presented to the Board. Ms. Bennett added that the Stormwater project discussed today is currently under design.

ADJOURNMENT

Meeting adjourned at 4:02 p.m.



Robert Tucker, Chair

12/13/23

Date