

# BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

Wednesday, January 17, 2023  
Boca Raton Airport Authority Administration Building  
903 NW 35<sup>th</sup> Street, Boca Raton FL 33431

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Board Members on Wednesday, January 17, 2023 at 5 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter as well as the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

This meeting can be viewed live through YouTube at the following link.  
<https://youtube.com/live/rEApIQgYXoE?feature=share>

## I. ROLL CALL

ROBERT TUCKER	CHAIR
RANDY NOBLES	VICE-CHAIR
MITCHELL FOGEL	SECRETARY/TREASURER
CHERYL BUDD	BOARD MEMBER
GENE FOLDEN	BOARD MEMBER
JAMES R. NAU	BOARD MEMBER
MELVIN POLLACK	BOARD MEMBER

## II. APPROVAL OF MINUTES

A. Consider approval of Minutes for the Regular Meeting of December 15, 2023.

## III. AGENDA CHANGES

## IV. PUBLIC REQUESTS

If any member of the public wishes to provide a comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Mr. Gurzo. The public comment cards are located in the back of the room. Each member of the public wishing to comment will be provided with five minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and/or to extend the allotted time per speaker.

**V. CONSENT AGENDA**

- A. Request to approve the Public Transportation Grant Agreement for Financial Project No. 451501-1-94-01 with the State of Florida Department of Transportation for Airport Service Road Rehabilitation (Phase 1B) - Construction at the Boca Raton Airport.

Consider Resolution No. 01-01-24 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for Airport Service Road Rehabilitation (Phase 1B) - Construction at the Boca Raton Airport.

- B. Request to approve the Public Transportation Grant Agreement for Financial Project No. 451502-1-94-01 with the State of Florida Department of Transportation for Stormwater Improvements/Wildlife Mitigation (PHASE 1B) - Construction at the Boca Raton Airport.

Consider Resolution No. 01-02-24 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for Stormwater Improvements/Wildlife Mitigation (PHASE 1B) - Construction at the Boca Raton Airport.

- C. Florida Airports Council Internship Grant Agreement.

Consider Resolution No. 01-03-24 of the Boca Raton Airport Authority accepting the Florida Airports Council Internship Grant for the Boca Raton Airport.

**VI. FEDERAL, STATE AND MUNICIPAL INPUT**

**VII. FINANCIAL REPORT**

- A. Presentation of the December Financial Report.

Consider a Motion for approval of the Financial Report for December 2023.

**VIII. TENANT REPORTS AND REQUESTS**

- A. Atlantic Aviation Memorandum of Agreement regarding the Hotel Sublease.

Consider Resolution No. 01-04-24 of the Boca Raton Airport Authority approving a Memorandum of Agreement regarding the Hotel Sublease Referenced in the Fixed Base Operator Lease and Operating Agreement dated May 18, 2022 between the Boca Raton Airport Authority and Atlantic Aviation of Boca Raton, LLC d/b/a Atlantic Aviation.

B. Atlantic Aviation Consent to First Amendment to Hotel Sublease Agreement

Consider Resolution No. 01-05-24 of the Boca Raton Airport Authority approving a First Amendment to Agreement to Sublease and Build by and between Atlantic Aviation-Boca Raton, LLC d/b/a Atlantic Aviation and Boca Suites, LLC.

Consider Resolution No. 01-06-24 of the Boca Raton Airport Authority approving a Master Lease Estoppel for Boca Suites, LLC.

**IX. EXECUTIVE DIRECTOR AND STAFF REPORTS**

A. Noise Abatement/Operations Summary for the month of December 2023.

B. Quarterly Safety Management System Program Update.

C. Boca Raton Airport Authority Appropriations Request Update.

D. Airport Minimum Standards Review Update.

E. Executive Director Performance Evaluation.

**X. AUTHORITY BOARD MEMBER REQUESTS AND REPORTS**

**XI. PUBLIC COMMENT**

**XII. OTHER BUSINESS**

**XIII. MISCELLANEOUS**

The next meeting is scheduled for February 21, 2024 at 5:00 p.m. in the Conference Room at the Boca Raton Airport Authority Administration Building.

**XIV. ADJOURNMENT**

Respectfully Submitted,  
Clara Bennett  
Executive Director