

**Boca Raton Airport Authority
Meeting Minutes
February 21, 2024
Boca Raton Airport Authority Administration Building**

Mr. Tucker called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

Bob Tucker	Chair
Randy Nobles	Vice-Chair
Mitchell Fogel	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member
James R. Nau	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Director
Robert Abbott, Finance and Administration Director
Robert Pratt, Operations Coordinator
Florence Straugh, Operations Coordinator
Richard Gurzo, Accounting Coordinator
Jadon Headlam, Operations Intern

Ms. Bennett presented Signature Flight Support a plaque in appreciation of their participation in the 75th Anniversary Celebration and for hosting the event.

Mr. John Gerety, General Manager of Atlantic Aviation, introduced Eric Painter, their new Operations Manager.

Ms. Budd arrived at 5:01 p.m.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the January 17, 2024 Regular Meeting was made by Ms. Budd and seconded by Mr. Nau. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Abbott presented the Financial Report for January 2024.

A MOTION to approve the Financial Report for January 2024 was made by Mr. Pollack and seconded by Mr. Nobles. The Motion carried unanimously.

Mr. Pollack asked why professional services were under budget. Mr. Abbott explained that professional services are down due to the timing of services provided related to litigation.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORT

Mr. Pratt presented the Noise Abatement/Operations Summary for the month of January.

Mr. Pollack stated that operations are down across the country not just at the Boca Raton Airport.

Mr. Pratt presented the Annual Operations Report.

Ms. Budd pointed out that the noise monitors show noise levels around the Airport are low and that it is the residents' perception of the aircraft and noise that generate community concerns.

A discussion ensued.

Mr. Nau recommended the report be published on the website for public viewing.

Ms. Budd recommended Airport Management create an infographic of the noise report that is easily understandable for the community.

Ms. Bennett advised the Board that the public can visit our website and view flight tracks and see the noise levels in near real time.

Ms. Budd asked for clarification on the flight paths and what options if any the Airport has to change the flight paths.

Ms. Bennett shared that only the FAA has the authority to regulate aircraft, pilots, and airspace and the Airport's role in noise abatement is to collect the data, conduct studies, and make recommendations to the FAA to be a good neighbor. Ms. Bennett reminded the Board that the Airport recently accepted an FDOT grant and that the Airport will do an update to the Noise Exposure Map this year.

Ms. Bennett stated that the Airport is hosting a meeting on February 23rd with local flight schools to discuss noise abatement.

Ms. Budd asked for information regarding sustainable fuel at the Airport.

A discussion ensued regarding sustainable fuel. Mr. Kohut provided additional input on sustainable fuel availability across the U.S.

Mr. Pratt stated that he will be attending a local community HOA meeting on February 27th to discuss noise concerns.

Mr. Bryan presented the updated Airport Minimum Standards and highlighted the changes.

Ms. Budd asked whether the new standards will require notification for new subleases or Airport Authority approval.

Ms. Petrick responded that the Airport has a contractual right to approve subleases and that the Airport Minimum Standards are regulatory. Therefore, subleases would be approved per the terms of each lease.

A MOTION to approve Resolution No. 02-07-24 of the Boca Raton Airport Authority amending the Airport Minimum Standards was made by Mr. Folden and seconded by Mr. Nau. The Motion carried unanimously.

Mr. Kohut provided an update on the Boca Raton Airport Authority Appropriations request.

Ms. Bennett provided details on the Boca Raton Airport Title transfer and added that the transfer was completed on January 26, 2024.

Ms. Budd encouraged Airport Management and the Board to look at other innovative initiatives the Airport could address in the future.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Folden asked for an update on the installation of the Airport Road monument signs.

Mr. Bryan provided an update and stated that the project should be completed in the next few weeks.

Mr. Tucker thanked all those involved in the 75th Anniversary Dinner and Reception and stated that he has only received excellent feedback on the event.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

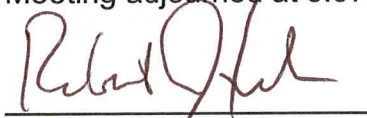
There was no other business.

MISCELLANEOUS

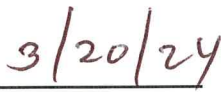
The next regular meeting is scheduled for March 20, 2024 at 5:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 5:57 p.m.



Chair



Date