

INVITATION TO BID
BID NO. 2024-BRAA-001
PROJECT: Administration Building Improvements

NOTICE IS HEREBY GIVEN, that Boca Raton Airport Authority (hereinafter referred to as “BRAA”), will receive sealed bids from General Contractors or other qualified contractors, at:

Boca Raton Airport Authority
903 NW 35th Street
Boca Raton, Florida 33431
Attn.: Travis Bryan, Airport Operations Director

Until the hour of **2:00 PM**, Local Time, on 3/29/2024 and said bids will be opened and publicly read immediately thereafter in the conference room, at the above address, on the same day.

Project Description:

The project consists of improvements to the Airport Authority’s Administration Building at the Boca Raton Airport (BCT). The Boca Raton Airport Authority (BRAA) wishes to enhance its administration offices to better accommodate public meetings. The purpose of these enhancements is to expand the functionality of the building beyond administrative and management offices to include meeting space adequate for public meetings and monthly BRAA meetings thereby minimizing the need for renting space going forward and to improve the BRAA’s emergency preparedness and response. The proposed improvements include:

- Modifications to the existing Conference Room 113 to provide a new large scale opening in the existing structural masonry bearing wall between the Conference Room 113 and Break Room 112 to expand the usable area of the Conference Room into the current Break Room area in order to function as a larger Board Room for Board meetings.
- Provide new movable wall partition in the new opening to close it off as needed, and a second new movable wall partition in Break Room 112 to screen the cabinets, sink and counter during Board meetings.
- Relocation of the existing fixed video screen to the opposite side of Conference Room 113 within the existing millwork and replacing the ceiling mounted projector with a new multi-functional large screen fixed flat-screen display.
- Provide an A/V control desk millwork station to house the A/V equipment and allow for operation of the A/V broadcast during Board meetings.
- Modifications to Open Offices 128 and 129, comprising the installation of new permanent wall partitions and door to divide the space into 3 individual offices. ME/FP revisions would also be provided as needed to accommodate renovations.

- Modifications to Storage 103, Badging 103A and Storage 104 to remove walls and doors and open up this area to one large storage room to accommodate the storage previously utilized in Open Offices 128 and 129.
- Install a new shower in Toilet Room 107 for use as an emergency shower and for times when the building is being used as an emergency response facility.
- Provide Mechanical, Electrical and Fire Protection (ME/FP) revisions as needed to accommodate renovations.

Scheduled hours for performing all work:

8:00 AM to 4:30 PM, local time; Monday through Friday

The work must conform to the plans and specifications, which may be obtained digitally or examined on or after 3/4/2024 at:

Boca Raton Airport Authority
903 NW 35th Street
Boca Raton, Florida 33431
Contact Person: Travis Bryan, Airport Operations Director
(561) 391-2202; e-mail: travis@bocaairport.com

Bidders requiring plans and specifications to be mailed must submit a Federal Express account number to the Boca Raton Airport Authority. The bill will be charged to the recipient's account.

Bid proposals must be submitted on the forms provided by BRAA and accompanied by a bid security in the form of a certified check, cashier's check, money order or a bid bond submitted on the form provided, in favor of BRAA in the amount of not less than five percent (5%) of the bid price.

Date of Advertisement:	Sunday, 3/3/2024, (2:00 PM, local time)
Date of Pre-Bid Conference:	Tuesday, 3/12/2024, (10:00 AM, local time)
Deadline for Requests for Clarification:	Tuesday, 3/19/2024, (2:00 PM, local time)
Deadline for Submission and Bid Opening:	Friday, 3/29/2024, (2:00 PM, local time)