

**Boca Raton Airport Authority
Meeting Minutes
April 17, 2024
Boca Raton Airport Authority Administration Building**

Mr. Tucker called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

Robert Tucker	Chair
Randy Nobles	Vice-Chair - ABSENT
Mitchell Fogel	Secretary/Treasurer - Attended Telephonically
Cheryl Budd	Board Member
Gene Folden	Board Member
James R. Nau	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Robert Abbott, Finance and Administration Director
Christine Landers, Office Manager
Robert Pratt, Operations Coordinator
Florence Straugh, Operations Coordinator
Richard Gurzo, Accounting Coordinator

APPROVAL OF MINUTES

A MOTION to approve the minutes of the March 20, 2024 Regular Meeting was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Fogel said he reviewed the March Financial Report and found it satisfactory.

Mr. Abbott presented the Financial Report for March 2024.

A MOTION to approve the Financial Report for March 2024 was made by Mr. Nau and seconded by Mr. Folden. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Ms. Bennett Presented the CNLI Emark LLC, Consent to First Amendment to Sublease with Cinemark USA, Inc. to correct the entity name presented at the March Board meeting.

A MOTION to approve Resolution No. 04-13-24 of the Boca Raton Airport Authority approving a First Amendment to Agreement to Sublease between CNLI Emark LLC, and Cinemark USA, Inc. was made by Mr. Folden and seconded by Mr. Nau. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORT

Ms. Straugh presented the Noise Abatement/Operations Summary for the month of March.

Mr. Pratt presented the quarterly Safety Management Systems Program Update.

Ms. Budd asked for details on the aircraft alerts reported in the first quarter. Mr. Pratt provided details on the aircraft alerts that happened during the first quarter and defined what determines the type of aircraft alert and how the Airport handles them.

Mr. Kohut presented the Airport Service Road Rehabilitation and Stormwater Improvements Contract Award.

A MOTION to approve Resolution No. 04-14-24 of the Boca Raton Airport Authority awarding Airport Service Road Rehabilitation and Stormwater Improvements contract to Ranger Construction Industries, Inc. was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.

A MOTION to authorize Airport Management to accept the FAA Grant for Airport Service Road Rehabilitation and Stormwater Improvements when offered was made by Ms. Budd and seconded by Mr. Nau.

Ms. Landers presented the FAU Sports Marketing Agreement.

A MOTION to allow Airport Management to accept the FAU Sports Marketing Agreement was made by Mr. Folden and seconded by Mr. Pollack. The Motion carried unanimously.

R.J. Martino, General Manager, Florida Atlantic Sports Properties provided some additional information regarding the agreement.

Mr. Kohut presented the Administration Building Improvements Contract Award.

A MOTION to approve Resolution No. 04-15-24 of the Boca Raton Airport Authority awarding Administration Building Improvement contract to Schiff Construction & Development, Inc. was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

Ms. Budd asked if there was a difference in the scope of the project between the original advertisement and the most recent one. Mr. Kohut stated the scope of the project has remained the same and added that the bid that was received in April was more in line with the original engineering estimate.

Kurt Bennett, Project Manager, Schiff Construction & Development, Inc. provided some details regarding the company.

AUTHORITY MEMBERS REQUESTS AND REPORTS

None

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

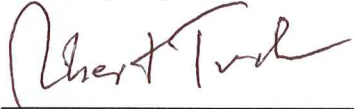
There was no other business.

MISCELLANEOUS

The next regular meeting is scheduled for May 15, 2024 at 5:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 5:38 p.m.



Chair

5/15/24

Date