



Airport Identification Badge / Gate Card Application

Cardholder Information

First Name: _____ Middle Initial: _____ Last Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Date of Birth: _____ Sex: M / F Height: _____ Hair Color: _____ Eye Color: _____

Driver's License #: _____ State Issued: _____ DL Expiration Date: _____

Email: _____ Cell Phone: _____

Purpose For ID Badge:

Aircraft Owner; Hangar Renter; Tiedown Renter; Pilot; Flight School Staff; Line Service; FBO Staff; FBO Customer Service Agent; Fuel Truck Operator; MRO Staff; MRO Mechanic; Independent Mechanic; Airport Authority; Control Tower; Airport Security; Temporary Contractor / Service, **Specify Tenant:** _____

Project: _____

Job Title: _____ Job Description: _____

Cardholder's Organization / Company: _____ Org. / Company Phone: _____

Org. / Company Address: _____ City: _____ State: _____ Zip: _____

Renter: Space / Building / Hangar: _____ (Example: Building A-2, Hangar 3)

Aircraft Type: _____ Aircraft Tail Number: _____

Tenant Information

Atlantic Aviation; Boca Aircraft Owners (BAO); Runway 5-23 Condos; Signature Aviation; Boca Raton Airport Authority

Applicant's Declarations: 1) Have you committed a felony in the past 5 years? Yes; No.

2) Do you have a valid Driver's License? Yes; No.

I have read and understand the Terms & Conditions listed on the second page of this application form and will comply with my responsibilities governing gate access and Ramp Driving Permits. I also agree to comply with the Airport Rules, Regulations and Policies, and all applicable Federal State, County and City laws and Ordinances. I hereby certify that there are no misrepresentations, omissions, falsifications in the information I have provided. I further understand that my failure to adhere to the Terms & Conditions, the Airport Rules & Regulations, and all applicable Federal, State, County and City Laws and Ordinances will result in the termination of my Gate access, ID Card, revocation of airport driving privileges, and/or removal from Airport Property.

Cardholder (Print Name)

Cardholder Signature

Date

"Signatory Authority":

By signing this authorization, I certify that the individual has been vetted, has not committed a felony in the last 5 years, possesses a valid driver's license, and is qualified to obtain access as defined above to the secure areas of the Airport, and to return this ID Badge when access is no longer required.

Ramp Only; Gate Access, Specify Gate(s): _____

Signatory Authority (Print Name)

Signatory Authority (Signature)

Organization

Date

TERMS AND CONDITIONS of the Airport Identification Badge and Gate Card

Your Airport Identification Badge and Gate Card (**ID Badge**) was issued by the Boca Raton Airport Authority (**BRAA**), which is the Airport Management of the Boca Raton Airport (BCT), and your gate card access was authorized by the “**Signatory Authority**” allowing you gate access to their leasehold area. Your ID Badge is a privilege and airport security starts with you.

1. You are the authorized “**cardholder**” of your ID Badge. Your ID Badge does NOT provide you with authorization to be on runways, taxiways, safety areas, or other protected areas within the movement area.
2. Your ID Badge is NOT transferable to another person. Your ID Badge is issued to you. Only you are authorized to use your ID Badge. You agree that you will not allow someone else to use your ID Badge or take your ID Badge.
3. You agree that you will return your ID Badge to BRAA when you are no longer employed by an airport tenant or the airport authority, no longer have an aircraft located at Boca Raton Airport, or no longer in day-to-day business at Boca Raton Airport. **Failure to return your ID Badge or notify the BRAA of your ID Badge being lost may result in a \$100 fine.**
4. You agree that you will notify BRAA immediately of any changes in the information provided in this application.
5. Upon entering or exiting a vehicle gate, you will wait for the gate to completely close behind you, before proceeding, and prevent any unauthorized persons or vehicles from entering the AOA, the area inside the airport perimeter fence and gates.
6. Upon entering a vehicle gate to access the AOA, cardholders must hold their ID Badge to the card reader each time before entering the AOA. Upon entering a vehicle gate, only one vehicle at a time may pass through an open gate and then must wait for the gate to close before proceeding away from the gate. “Piggybacking” or vehicles entering the AOA and following another vehicle or passing through a gate without the gate closing between vehicles is prohibited.
7. The AOA is restricted for both safety and security purposes. Except for passengers embarking and disembarking aircraft, the general public including contractors are prohibited from having access on the AOA unless escorted by a cardholder of a valid ID Badge. Cardholders must always keep escorted persons in visual contact and in safe proximity. Cardholders may not leave unbadged contractors or guests left alone for any period of time on the AOA. Leaving unbadged persons unescorted on the AOA may result in the termination of the cardholder’s access and the removal of all involved from Airport property.
8. A cardholder’s AOA access is limited to the leasehold area of the Tenant with the Signature Authority that authorized the cardholder’s AOA access. This AOA access authorization further limits the cardholder’s AOA access to and from the cardholder’s specific rented space and does not allow the cardholder’s AOA access to other leasehold areas/ ramp/ apron/ hangar areas.
9. Authorized AOA access does not give the cardholder authorized access to the entire AOA or all the leasehold area/ ramps/ aprons/ hangar areas. A cardholder is prohibited from accessing leasehold areas/ ramps/ aprons/ hangar areas that the cardholder does not have authorization by the appropriate “Signature Authority” of the leasehold. Driving, walking, taxiing, or riding, etc. across the ramps/aprons onto another tenant’s leasehold is prohibited. Any cardholder found on an unauthorized leasehold / ramp / apron area for any reason will have their ID Badge and gate access revoked.
10. A cardholder with access to more than one hangar or tenant ramp/apron area agrees to exit the AOA before accessing another tenant’s ramp area. The cardholder will exit the first tenant ramp area through a gate authorized by the first tenant’s signatory authority, and then enter the AOA through a gate authorized by the second tenant’s signatory authority.
11. Ground vehicle speed limit on the AOA is **15 miles per hour**. Driving at excessive speed or in an erratic or unsafe manner are prohibited.
12. Ground vehicles must give way to aircraft. Aircraft and pedestrians have the right of way over any ground vehicle. While on the AOA, cardholders must use extreme caution and should look and listen for aircraft when moving on the ramp/ apron.
13. Ground vehicles must be parked in designated parking areas only. The aircraft parking ramps/ aprons and tie-down spaces are not designated for ground vehicle parking.
14. BRAA Executive Director or designated BRAA staff has the right to tow or otherwise move any ground vehicle for reasons of safety, security, unauthorized parking, abandonment, law enforcement assistance, or official investigation.
15. The driver/ pilots of any vehicle/ aircraft involved in an accident or property damage on the AOA shall stop and render assistance at the scene and call for emergency response. Driver or Pilot details, including name, address, insurance information, names of others involved, phone contacts, and emails will be given to any witness, police officer, Airport Security Officer, and BRAA staff, upon request. Any accident or property damage occurring on airport property must be reported to the BRAA.
16. BRAA reserves the right to revoke any gate access authorization where such an action is determined to be in the best interest of airport security or safety.
17. I hereby release the Boca Raton Airport Authority from any and all causes of actions, torts, damages, judgments, claims, rights and demands that may arise in connection with the issuance, use or termination of this ID Badge and/ or gate access authorization.