

**Boca Raton Airport Authority
Meeting Minutes
June 19, 2024
Boca Raton Airport Authority Administration Building**

Mr. Tucker called the meeting to order at 5:00 P.M. A quorum was present.

BOARD MEMBERS

Robert Tucker	Chair
Randy Nobles	Vice-Chair
Mitchell Fogel	Secretary/Treasurer - Telephonically
Cheryl Budd	Board Member
Gene Folden	Board Member - ABSENT
James R. Nau	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Director
Robert Abbott, Finance and Administration Director
Christine Landers, Office Manager
Hannah Naveda, Operations Coordinator
Florence Straugh, Operations Coordinator
Richard Gurzo, Accounting Coordinator
Katy Guerra, Accounting and Administrative Intern

APPROVAL OF MINUTES

A MOTION to approve the minutes of the May 15, 2024 Regular Meeting was made by Mr. Nau and seconded by Ms. Budd. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

ELECTION OF OFFICERS

Ms. Petrick provided an overview of the Bylaws related to the Election of Officers.

Mr. Nau nominated Mr. Tucker for Chair and Mr. Pollack seconded the nomination. There were no additional nominations. Mr. Tucker was unanimously elected Chair.

Mr. Pollack nominated Mr. Nobles for Vice Chair and Mr. Fogel seconded the nomination. There were no additional nominations. Mr. Nobles was unanimously elected Vice Chair.

Mr. Pollack nominated Mr. Fogel for Secretary/Treasurer and Ms. Budd seconded the nomination. There were no additional nominations. Mr. Fogel was unanimously elected Secretary/Treasurer.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

- A. License Agreement – Boca Aircraft Owners Crown Castle Fiber Optic Installation.

Consider Resolution No. 06-18-24 of the Boca Raton Airport Authority approving an Access License Agreement with Crown Castle Fiber.

- B. Boca Raton Airport Authority Fee Schedule.

Consider Resolution No. 06-19-24 of the Boca Raton Airport Authority adopting the annual Airport Fee Schedule in accordance with the Accounting Policy and Procedures Manual.

- C. External Auditing Services – Extension of Grau & Associates contact.

Consider Resolution No. 06-20-24 of the Boca Raton Airport Authority approving a one-year contract extension for professional auditing services for Fiscal Year 2024 with Grau and Associates.

- D. Noise Exposure Map Update – Federal Aviation Administration Bipartisan Infrastructure Law (BIL) Grant request.

Consider a Motion to authorize Airport Management to accept the FAA grant for Noise Exposure Map Update when offered.

- E. License Agreement – Vir Tower Antenna Installation.

Consider Resolution No. 06-21-24 of the Boca Raton Airport Authority approving an Access License Agreement with Vir Tower LLC.

- F. Consent to Preferred Partner Master Rental Car Agreement – Signature Flight Support LLC and Go Rentals.

Ms. Bennett asked to remove Item VI-F from the Consent Agenda.

A MOTION to approve the Consent Agenda items VIA - VIE was made by Mr. Pollack and seconded by Mr. Nobles. The Motion carried unanimously.

Ms. Bennett provided additional details regarding the request from Signation Aviation to designate Go Rentals as their preferred car rental provider.

A MOTION to approve Resolution No. 06-26-24 of the Boca Raton Airport Authority granting approval for Go Rentals to be the preferred car rental provider for Signature Aviation was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.

FEDERAL, STATE AND MUNICIPAL INPUT

State Representative Peggy Gossett-Seidman and Senator Lori Berman provided a legislative update and answered questions regarding the Airport's appropriations request.

Senator Berman explained the differences between appropriation requests in the Senate and the House of Representatives.

Mr. Chris Lyon, Lewis Longman and Walker provided additional information regarding the process utilized and the efforts made for the appropriation request this year.

FINANCIAL REPORT

Mr. Fogel stated that he reviewed the Financial Report for May and found it in order.

Mr. Abbott presented the Financial Report for May 2024 and an explanation of the Airport Authority balance sheet.

A MOTION to approve the Financial Report for May 2024 was made by Mr. Nobles and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. John Gerety, General Manager Atlantic Aviation provided an update and answered questions regarding the Atlantic Aviation renovation project.

Ms. Bennett introduced Liam Edney, the 2024 Boca Raton Airport Scholarship recipient. Mr. Edney shared his plans for school and his future and thanked the Airport for their support.

EXECUTIVE DIRECTOR AND STAFF REPORT

Ms. Straugh presented the Noise Abatement/Operations Summary for the month of May.

Mr. Abbott presented the Florida Department of Transportation Grant Agreement for Relocation of Electrical Vault and Airport Beacon – Siting Analysis and Preliminary Engineering.

A MOTION to approve Resolution No. 06-22-24 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement for Relocation of Electrical Vault and Airport beacon – Siting Analysis and Preliminary Engineering at the Boca Raton Airport was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Abbott presented the Florida Department of Transportation Grant Agreement for AWOS Replacement – Design.

A MOTION to approve Resolution No. 06-23-24 of the Boca Raton Airport Authority accepting Public Transportation Grant Agreement for AWOS Replacement – Design at the Boca Raton Airport was made by Mr. Nau and seconded by Mr. Nobles. The Motion carried unanimously.

Mr. Abbott presented the Amendment to Public Transportation Grant Agreement for Stormwater Improvements Wildlife Mitigation (Phase 1B) – Construction.

A MOTION to approve Resolution No. 06-24-24 of the Boca Raton Airport Authority accepting the Amended Public Transportation Grant Agreement for Stormwater Improvements Wildlife Mitigation (PHASE 1B) – Construction at the Boca Raton Airport was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Bryan presented the contract amendment for Airport Service Road and Stormwater Improvements with Ranger Construction.

A MOTION to approve Resolution No. 06-25-24 of the Boca Raton Airport Authority conditionally approving a contract with Ranger Construction Industries Inc. for Airport Service Road and Stormwater Improvements was made by Ms. Budd and seconded by Mr. Nobles. The Motion carried unanimously.

Mr. Ryan Sherwin, Account Manager, Garth Solutions, Inc. provided an update on the Corporate Identity and Community Engagement Program.

Mr. Tucker asked about the distribution plan for the 75th Anniversary Coffee Table Book. Ms. Bennett stated that Airport Management is investigating different options to promote the coffee table book.

Ms. Bennett shared that the Airport Authority will host a Groundbreaking ceremony for the Airport Observation Area on July 9th prior to the Board Workshop.

A Discussion ensued.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Ms. Budd wished Ms. Bennett a happy birthday.

Mr. Tucker advised the Board of the passing of Bill Schwartz on June 11, 2024. Bill was a member of the Airport Authority Board from 2004 to 2016.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

There was no other business.

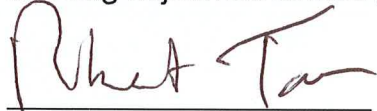
MISCELLANEOUS

Mr. Tucker reminded the Board that there will be a Board Workshop on July 9, 2024 at 1:00 p.m.

The next regular meeting is scheduled for July 17, 2024 at 5:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 6:05 p.m.



Robert Tucker, Chair

8/24/24
Date