

**Boca Raton Airport Authority  
Meeting Minutes  
August 21, 2024  
Boca Raton Airport Authority Administration Building**

Mr. Tucker called the meeting to order at 5:00 p.m. A quorum was present.

**BOARD MEMBERS**

Robert Tucker	Chair
Randy Nobles	Vice-Chair
Mitchell Fogel	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member
James R. Nau	Board Member
Melvin Pollack	Board Member

**COUNSEL**

Janice Rustin, Esquire – Lewis Longman Walker

**STAFF**

Clara Bennett, Executive Director  
Scott Kohut, Deputy Director  
Robert Abbott, Finance and Administration Director  
Christine Landers, Office Manager  
Hannah Naveda, Operation Coordinator  
Robert Pratt, Operations Coordinator  
Florence Straugh, Operations Coordinator  
Richard Gurzo, Accounting Coordinator  
Leonel Romero, Operations Coordinator

**APPROVAL OF MINUTES**

**A MOTION to approve the minutes of the July 9, 2024 Board Workshop was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.**

**A MOTION to approve the minutes of the June 19, 2024 Regular Meeting was made by Mr. Nobles and seconded by Mr. Pollack. The Motion carried unanimously.**

**AGENDA CHANGES**

There were no agenda changes.

**PUBLIC REQUESTS**

There were no public requests.

## **CONSENT AGENDA**

There were no items on the consent agenda.

## **FEDERAL, STATE AND MUNICIPAL INPUT**

There was no federal, state or municipal input.

## **FINANCIAL REPORT**

Mr. Fogel said he reviewed the June and July Financial Reports and found them satisfactory.

Mr. Gurzo presented the Financial Report for June 2024.

**A MOTION to approve the Financial Report for June 2024 was made by Mr. Nobles seconded by Mr. Nau. The Motion carried unanimously.**

Mr. Gurzo presented the Financial Report for July 2024.

**A MOTION to approve the Financial Report for July 2024 was made by Mr. Pollack and seconded by Mr. Fogel. The Motion carried unanimously**

## **TENANT REPORTS AND REQUESTS**

There were no tenant reports or requests.

## **EXECUTIVE DIRECTOR AND STAFF REPORT**

Ms. Naveda presented the Noise Abatement/Operations Summary for the months of June and July.

Ms. Naveda presented the quarterly Safety Management Program update.

Ms. Anne Marie Connolly, Communications & Marketing Manager City of Boca Raton provided details on the upcoming Boca Raton Centennial Celebration starting in January 2025.

Mr. Fogel stated that he had reviewed the details of the proposed budgets and found them in order and asked Mr. Abbott to present the proposed budgets.

Mr. Abbott presented the Boca Raton Airport Authority's proposed Annual Operating and Capital Budgets for Fiscal Year 2025.

Mr. Nobles stated that he made recommendations regarding fuel revenue for the 2025 budget and proposed that those changes be incorporated in the budget for Fiscal Year 2025. Mr. Abbott highlighted these proposed adjustments.

**A MOTION to approve Resolution No. 08-27-24 of the Boca Raton Airport Authority adopting the Annual Operating and Capital Budgets for Fiscal Year 2025 (October 1, 2024 through September 30, 2025) as amended was made by Mr. Folden and seconded by Mr. Pollack. The Motion carried unanimously.**

Mr. Nau asked for a status update on the Administration Building Renovation project. Mr. Kohut provided details on the project and shared the current timeline.

### **AUTHORITY MEMBERS REQUESTS AND REPORTS**

Mr. Tucker presented the Board Member Assignments for the period of July 2024 through June 2025.

### **PUBLIC INPUT**

There was no public input.

### **OTHER BUSINESS**

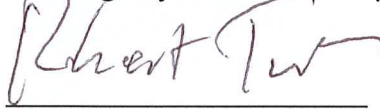
Ms. Budd shared with the Board the completed 75<sup>th</sup> Anniversary Coffee Table Book and advised them that this was the final part of the 75<sup>th</sup> Anniversary celebration.

### **MISCELLANEOUS**

The next regular meeting is scheduled for September 18, 2024 at 5:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

### **ADJOURNMENT**

Meeting adjourned at 5:51 p.m.

  
Chair

  
Date