



SMS SAFETY CENTRAL

Creating a Positive Safety Culture



Clara Bennett
Executive Director



Robert Pratt
Operations Coordinator
and SMS Manager

SAFETY PROGRAMS & PROJECTS

SMS A WAY OF LIFE AT AIRPORT

Welcome to our 2nd Semi-Annual SMS Newsletter. Throughout this newsletter, we are going to highlight some of the new safety programs we are starting, as well as discuss some up-and-coming Airport projects that will have a positive impact on the overall safety of the Airport. We appreciate all of your support regarding the SMS program and encourage you to continue identifying ways that we can improve safety at the Airport through our hazard reporting system.

AWARDS PROGRAM

Learn about the Airport's new safety awards.

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SAFETY WEEK

Airport's first Safety Week a huge success.

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Read about Airport's stormwater and generator projects.

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NEW SAFETY AWARDS PROGRAM REWARDS HIGH LEVEL SAFETY EFFORTS

To raise awareness about the human, environmental, cultural, and technical factors that influence and contribute to safety incidents, the Airport has developed a Safety Awards program. This program, which includes both monetary and other benefits, is an effort by the Airport to recognize individuals who exceed expectations for safety awareness and incident prevention.

There are three levels of Safety Awards: the Safety Hero Award, the Safety Leadership Award and the Safety Superhero Award. To receive the Safety Hero Award, a BRAA user, tenant, stakeholder or employee must be nominated by another user, tenant, stakeholder or employee and must make a specific and extraordinary contribution toward the elimination of a hazardous condition or must take a deliberate and specific action that resulted in the prevention of injury, death or property damage. Winners of the Safety Hero Award receive a certificate of recognition, a commemorative pin, and a \$25 gift card. All recipients will be recognized on the Airport's social media accounts. Safety Heroes will be recognized monthly.

To receive a Safety Leader Award a manager/supervisor/leader must be nominated by any of the Airport's tenants or employees. The leaders must play a significant role in promoting a safe culture, including specific instances of safe practices and safe behaviors or the leader must have a role in encouraging others to follow and commit to BRAA's Safety Management System. Winners of the Leadership Award receive a certificate of recognition, a commemorative pin and a \$50 gift card. The Safety Leader's Team will receive a pizza luncheon as well. All recipients will be recognized on the Airport's social media accounts. Safety Leaders will be recognized monthly.

The Safety Superhero will be recognized annually. All Safety Hero recipients will automatically be included in the Safety Superhero



"We are so excited about the new SMS Safety Awards program," said Robert Pratt, BRAA Operations Coordinator. "One of the four components of the SMS program is Safety Promotion. This program reinforces the requirement that everyone employ safe practices every day at the Airport."

Award Program and one or more will be chosen based on their exemplary action taken or the significance of the action taken. Winners of the Superhero Award receive a certificate of recognition, a commemorative pin and a \$200 gift card. All recipients will be recognized on the Airport's social media accounts.

Nomination forms are available in Airport Administration, from BRAA staff and online.



AIRPORT HOSTS VIDEO TEAM

The Airport recently hosted a video team from Quest Corporation of America, a marketing consulting firm, working with the Airport to formulate and promote the SMS program. Two Quest staff members spent two days at the Airport capturing video of the Airport and its many safety features. They also interviewed Airport staff members to capture on-camera soundbites to be used in a variety of training and marketing videos. The final day was spent capturing drone video and drone photography.

"It was a great experience being able to see the Airport's operations and safety procedures," said Quest Director of Multimedia Services Ivan Rodriguez. "The entire Airport staff was incredibly nice, and everyone was so professional. Ferdinand Garcia and I had a wonderful time and accomplished so much in our time there."

The videos, including the onboarding video described on next page, will be used for training, social media and other SMS programs.

BRAA STAFF DEVELOP SMS ONBOARDING VIDEO

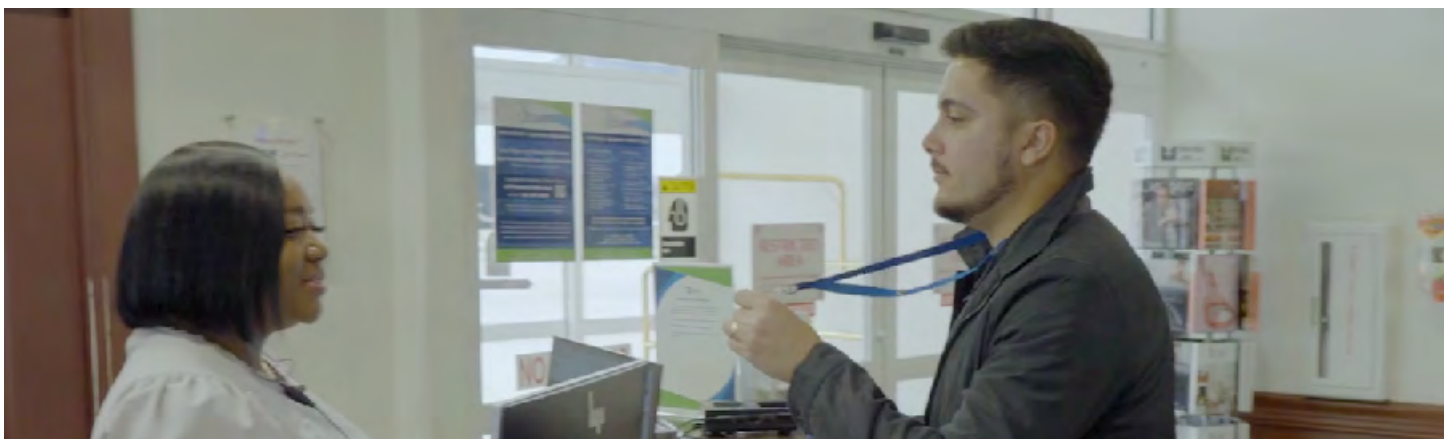
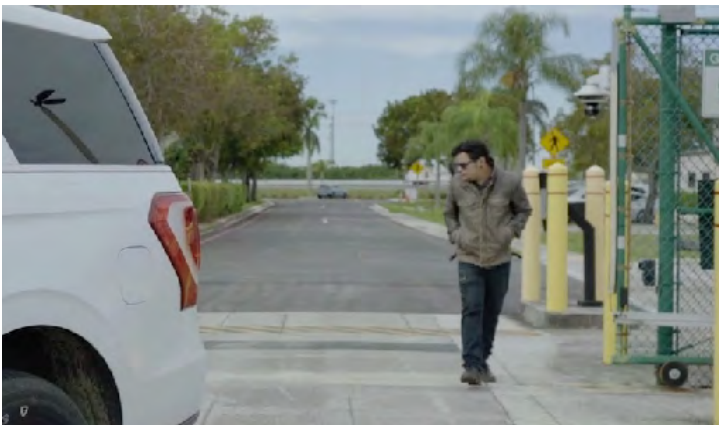
The Airport's SMS staff, along with a consultant video team, recently developed and produced an SMS onboarding video that outlines for new employees and tenants the steps that should be taken to ensure safety for everyone while working or visiting the Airport.

The video, which includes both land and drone videography features Executive Director Clara Bennett and Operations Coordinator Robert Pratt. Other Airport employees and tenants are visible working in the video as well.

The video educates onboarding staff on:

- Badging and Escorts
- Driving in and around the Airport
- Security Procedures
- Accident Reporting
- Foreign Object Debris (FOD)
- Hazard Reporting using the Web-based Portal

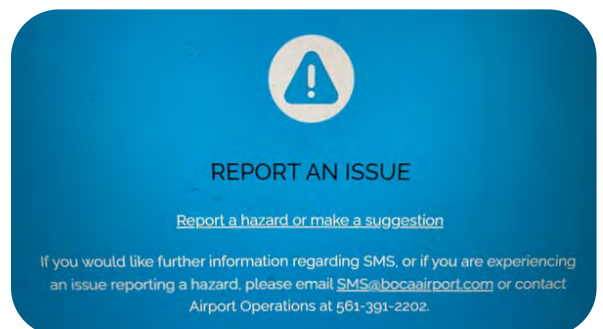
"Safety always comes first," said Executive Director Bennett. "This video was produced to help reduce the chances of safety-related incidents for employees and tenants while at the Airport."



Report a Safety Issue

You can easily report a safety issue or make a suggestion by accessing the link below through the Airport's website.

<https://BocaAirport.com/safety-management-systems/>



A blue rounded rectangular button with a white warning icon (a triangle with an exclamation mark) at the top. Below the icon, the text reads "REPORT AN ISSUE" in white, followed by "Report a hazard or make a suggestion" in a smaller white font. At the bottom, there is a line of small white text: "If you would like further information regarding SMS, or if you are experiencing an issue reporting a hazard, please email SMS@bocaairport.com or contact Airport Operations at 561-391-2202."

SAFETY WEEK 2023 A SUCCESS!

DONUTS, CPR AND MUCH MORE

Airport Safety Week was held in August and was a huge success. Safety Week is a defined timeframe during which the Airport reaffirms its commitment to safe work practices throughout the year. Each day of the week had planned activities and was designed to draw attention to safety topics.

On Monday, the Airport kicked off Safety Week with coffee and donuts delivered to tenants. Airport staff explained Safety Week activities and described how to participate in the week's events. Participants were encouraged to take the safety pledge and participate in all the week's activities to be eligible for prizes.

Throughout the week focused activities included the virtual Foreign Object Debris (FOD) hunt, the SMS Quiz, which tested participants' knowledge of Airport safety trivia, and a Lunch & Learn that included CPR training. There were also roundtable discussions on hard reporting and feedback from employees and tenants on Airport safety. Participants received promotional giveaway items to reinforce the SMS safety message. Congratulations to Safety Week participants Chris Christofi, Milos Milyo, and Daniel Sandibar who were randomly chosen to win NOCO Battery Boost Packs.



BOCA RATON AIRPORT SAFETY MANAGEMENT SYSTEMS
[bocaairport.com/safety-management-systems](https://www.bocaairport.com/safety-management-systems)

SAFETY WEEK August 21-25

DONUT DELIVERY

SAFETY WEEK KICKOFF
 Monday, August 21, 2023
 Donut Delivery to Aviation Tenants between 9:00 a.m. and 11:30 a.m.

We are coming to your location to let you know about Safety Week, how to participate, and increase your chances to win a **GRAND PRIZE!**
 Winners will be announced at the end of Safety Week. See the Donut Delivery schedule below:

DONUT DELIVERY SCHEDULE

Monday, August 21, 2023	9:00 AM	9:30 AM	10:00 AM	10:30 AM	11:00 AM	11:30 AM
Signature Flight Support	🍩					
Boca Aircraft Maintenance		🍩				
Private			🍩			
Atlantic Aviation				🍩		
Reliable Jet Maintenance					🍩	
Lynn University						🍩

BOCA RATON AIRPORT SAFETY MANAGEMENT SYSTEMS

WELCOME TO BOCA RATON AIRPORT'S FOD SCAVENGER HUNT!

Please interact with this Virtual Environment and see if you can find the 8 pieces of FOD (Foreign Object Debris).
 You can scroll around and zoom in and out to search.
 There is at least one piece of debris per stop.

Good Luck!



THANK YOU

to everyone who participated in SMS Safety Week activities!

Congratulations to Safety Week participants **CHRIS CHRISTOFI, MILOS MILYO** and **DANIEL SANDIBAR** who were randomly selected and will win NOCO Battery Boost Packs. (\$200 value)

JOIN THE AIRPORT STAFF AS WE CELEBRATE SAFETY WEEK!

Participate in "Soaring With Safety" activities to win a chance at Safety Week prizes. Each activity completed gives you one more chance to win!

MONDAY:	Take the SMS Safety Pledge (See SMS Pledge Flyer)	
TUESDAY:	Interact with the Virtual Environment and find eight pieces of FOD (Foreign Object Debris). Complete the virtual hunt here: SMS FOD Hunt or scan the QR code.	
WEDNESDAY:	How SMS Savvy are you? Take the Safety Quiz to assess your knowledge. SMS Safety Quiz or scan the QR code.	
THURSDAY:	Attend the Lunch & Learn and take a free CPE Class. Register here or scan the QR code.	
FRIDAY:	Last chance to complete the SMS Safety Pledge, the virtual FOD Hunt or the SMS Safety Quiz. Complete all activities for the most chances at Safety Week prizes.	



Take the Boca Raton Airport SMS Pledge

SOARING WITH SAFETY – A PRIORITY FOR EVERYONE

The Boca Raton Airport is committed to ensuring our staff, tenants, and other business partners can operate in a safe environment. Our entire organization is accountable for delivering the highest level of safety assurance and performance.

Together, these elements are part of a greater safety management system that aims to continuously identify hazards and reduce risks. Safety is everyone's responsibility and should be the main focus of all airport users, tenants, and stakeholders.

Take the pledge below to show your commitment to safety at the Boca Raton Airport.

I promise to make safety a priority when working at the Boca Raton Airport. I know we all have a part to play in making sure that employees, tenants, contractors – everyone always stays safe at the Airport. I also pledge to immediately report any incidents, hazardous conditions, or safety concerns I have.

I pledge to:

- To embrace the SMS Safety Culture and keep Safety our top priority.
- Never compromise my own Safety or the Safety of my co-workers.
- Actively look for hazards, promptly report them, and take appropriate action to warn others.
- Actively participate in Safety activities.
- Encourage fellow Airport users to participate in Safety activities and report hazards.
- Actively help the Airport improve our safety programs.
- Be a good Safety role model.



SOARING INTO THE FUTURE

The Boca Raton Airport (BCT) is celebrating 75 years of excellence as a first-class provider of general aviation transport. The Airport is governed by the BRAA and its Board and serves the corporate, recreational, and flight training needs of the community, averaging more than 83,000 operations annually.

The Airport traces its beginnings to 1948 when the Town of Boca Raton took over the Boca Raton Army Airfield property which served as a training base during World War II. The town immediately established the Boca Raton Airport. The Airport continued operating at this same location, releasing 1,000 acres of land in 1957 to be used as the foundation for Florida Atlantic University.

In 1982, The BRAA was established to align the operations of the Airport with a broader civic objective. The BRAA has governed BCT since that time.

Just 23 years ago, in 2000, the Airport opened an Air Traffic Control Tower, which accommodated the increased influx of corporate jets. And, in 2018 the U.S. Customs and Border Protection Facility opened enabling international flights to the Airport.

Currently, the Airport serves as an economic engine in the Boca Raton Community. The Airport and its tenants employ more than 4,500 people and contribute \$694 million to the community annually.

In 2024, as the Airport celebrates 75 years of operation, Executive Director Clara Bennett and the entire BRAA staff are committed to continued growth and a future vision for the Airport's potential for Boca Raton.



PAST, PRESENT AND FUTURE RECEPTION

The BRAA hosted a reception and dinner for staff, management, tenants and local dignitaries celebrating the Airport's 75th anniversary. The evening was well attended and was truly special for those who attended.

PHILANTHROPY IN OUR COMMUNITY

- Executive Director Clara Bennett served as co-chair for the Habitat for Humanity's Women Build 2023 Campaign – raising more than \$350,000
- BRAA collected more than 800 lbs. of food in partnership with Boca Helping Hands
- BRAA and their tenants, local businesses and neighbors collected 25 boxes of toys, 10 bikes and 12 scooters for the United States Marine Corps Toys for Tots Foundation in 2023

WHILE HONORING THE PAST



PALM BEACH COUNTY PROCLAMATION

Commissioner Marci Woodward and Mayor Maria Sachs presented the Airport with a proclamation from the Palm Beach County Board of Commissioners to honor and celebrate the Airport's 75th Anniversary.

AIRPORT IMPACTS

- Medical flights and disaster relief assistance
- Awards aviation and aerospace scholarships to local students
- Provides resources to local high schools
- Philanthropic partnerships
- Voluntary curfew from 10 PM to 7 AM to protect local neighborhoods
- Noise abatement hotline
- Flight tracking systems
- Convenient location for national, international and business travelers
- Contributions to growth of region as a thriving destination for tourism, business and residency



PALM BEACH COUNTY PROCLAMATION

The City of Boca Raton honored the Airport with a special proclamation recognizing them for their many contributions to the City on their 75th Anniversary.

CIVIL AIR PATROL CLEANS UP AIRPORT ROAD



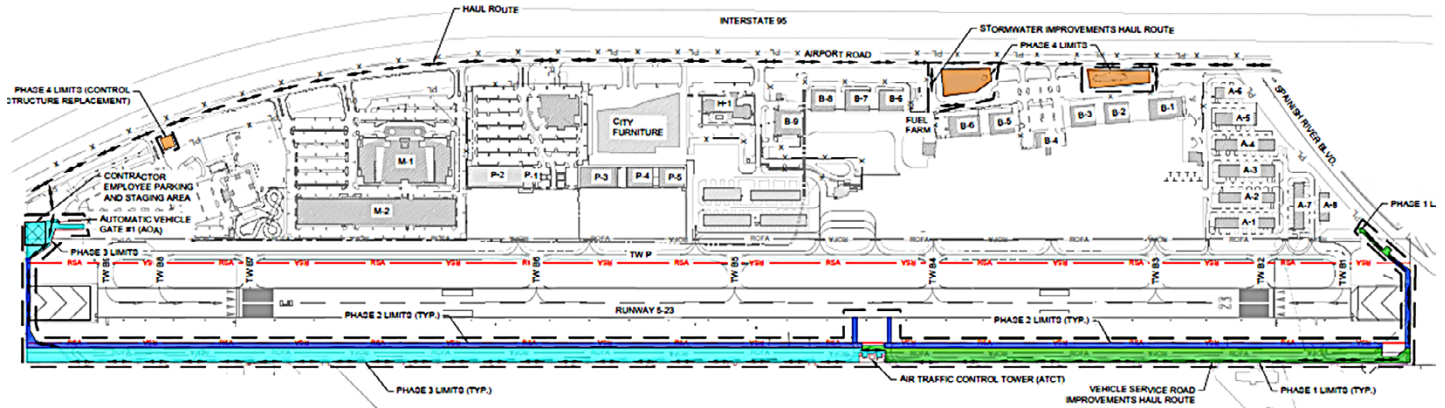
The cadets of the Civil Air Patrol Boca Raton Composite Squadron spent a Saturday cleaning up Airport Road. A big 'thank you' to these incredible cadets. Civil Air Patrol is the official auxiliary of the U.S. Air Force and supports American communities with emergency response, diverse aviation and ground services, youth development and promotion of air, space, and cyber power.



CURRENT SAFETY PROJECTS

STORMWATER PROJECT

BRAA is in the design phase of a stormwater project that will include regrading of the stormwater system on the east side of the runway, as well as widening the perimeter road to allow for emergency response vehicles' use. It will also include grading the retention ponds on Airport Road. This will increase the efficiency of drainage during major weather events and will also level the ground near the Runway Safety Area for safety purposes.



GENERATOR PROJECT

Another safety project BRAA has undertaken is the generator replacement project that includes the replacement of the backup generators at the Air Traffic Control Tower as well as the Airport's electrical vault. Both of these are critical facilities and the replacement of both generators will help the Airport ensure that if power is lost, the facilities are able to operate safely.



OPERATIONS COORDINATOR RECEIVES CERTIFICATION

BRAA Operations Coordinator Hannah Oakland achieved Certified Member designation and certification through American Association of Airport Executives (AAAE). The C.M. is a highly sought-after certification which encompasses different aspects of Airport management including Airport Finance and Administration, Airport Planning, Construction, and Environmental, Airport Operations, Security and Maintenance and Airport Communications and Community Relations. Great work, Hannah!

Issued by and "property" of the
Boca Raton Airport Authority 903
NW 35th St, Boca Raton, FL 33431
(561-391-2202)

If found please contact the
authority and drop in the mail -
Postage Guaranteed.

To report a safety hazard to
the Airport Authority please
scan the QR code below.



NEW BADGES AVAILABLE

As part of the new Safety Management Systems program, BRAA has developed an updated template for all Airport badges. The new badges include a QR code that links users to the SMS portal on the website. This portal allows Airport users and tenants to submit safety concerns directly to Airport Management.

All badge renewals must be completed in the Airport Operations Office so the badge can be printed using the new template. Although any existing badge will continue to work until its expiration date, you can pick up a new badge any time before then free of charge.

BRAA RECEIVES GEORGE LONG AWARD

The Boca Raton Airport Authority is honored to have been a recipient of the George Long Award at this year's Boca Raton Mayor's Ball. The highlight of this year's gala was the presentation of the George Long Award – named for the City's first appointed mayor in 1924 and was presented by club members and Co-Chairs Alex and Jessie Price and Jon and Bonnie Kaye whose firm Kaye Communications PR & Marketing produced the Mayor's Ball. This year the Boca Raton Airport Authority was honored in recognition and celebration of their 75th anniversary and their continuing impact in the local community. The Airport contributes \$694 million annually to the local economy and the Airport and its tenants collectively employ more than 4,500 individuals annually. Furthermore, the Boca Raton Airport Authority has been committed to the community through philanthropic ventures such as scholarships to nurture future aviators.





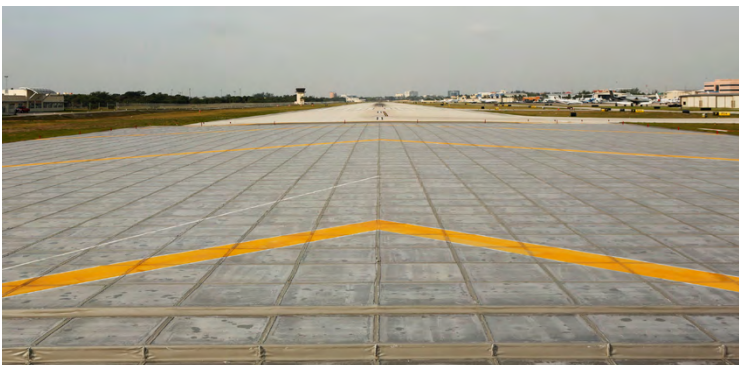
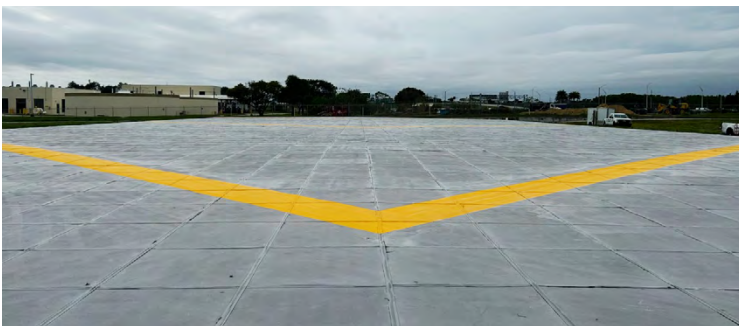
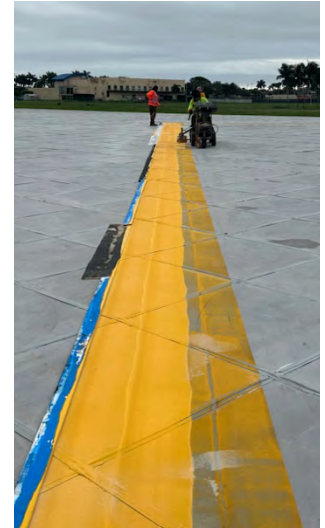
Runway 23 EMAS

Runway 5 EMAS

EMAS A SIGNIFICANT SAFETY ENHANCEMENT

An Engineered Material Arresting System or EMAS is a bed of crushable concrete built at either end of the runway to reduce the severity of the consequences of runway excursions. The specific type of crushable concrete used in them is designed to collapse under the weight of an aircraft and decelerate it in the event of an overrun.

The BRAA conducts monthly inspections of the EMAS beds located on both ends of the runway. The monthly inspections include walking the entire bed and inspecting and repairing the seam seals that connect the blocks as well as to get an overall idea of the conditions of the beds. The EMAS beds are a significant safety enhancement for the Airport with the Federal Aviation Administration (FAA) covering 90% of the overall cost of the installation.



The Airport recently repainted the runway chevrons as a significant safety enhancement on the beds.

AIRPORT EVENTS

SAFETY INSPECTION

Every year the Florida Department of Transportation conducts an Airport inspection and recertification at the Airport. This annual inspection includes inspecting the runway and taxiway markings, signs and lights to ensure they meet certain requirements. It also includes inspecting the approaches of both runways to ensure the 34:1 glideslope is unobstructed, as well as inspecting the condition of the pavement for both the runway and taxiway. This annual inspection ensures that the Airport is operating safely and that the Airport Authority maintains it in a manner that is in line with the requirements of the FDOT.

MURAL REVEALED

The Boca Raton Airport hosted a media event to celebrate the reveal of its brand-new mural on the Airport's security wall. The theme of the project is Past. Present. Future. The mural brings to life the Airport's historical journey, current significance, and future aspirations. Artist and mural creator Craig McInnis, who graduated from the Art Institute, enjoys expanding his skill set with a diverse workload of artistic activities.

TOYS FOR TOTS

The BRAA, along with Airport tenants, including Atlantic Aviation, Boca Aircraft Maintenance, Boomers, Fairfield Inn & Suites, Privaira, Reliable Jet Maintenance, Lynn University, Civil Air Patrol, and Signature Aviation, collected approximately 1,000 toys, 10 bikes and a dozen scooters to ensure the children of Palm Beach County had a joyful Christmas. For the seventh year, the BRAA participated in the United States Marine Corps Toys for Tots Foundation.

FAU FOOTBALL

BRAA staff and tenants had a wonderful time supporting the FAU Football Owls at a tailgate party in October. They also contributed a check in support of the Boca Raton Firefighter and Paramedic Benevolent Fund at the game. The Owls also made a surprise visit to the Airport to promote FAU Football.



HOW TO CONTACT BRAA

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