

**Boca Raton Airport Authority
Meeting Minutes
October 16, 2024
Research Park at Florida Atlantic University**

Mr. Tucker called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

Robert Tucker	Chair
Randy Nobles	Vice-Chair - Telephonically
Mitchell Fogel	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member
James R. Nau	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Director
Robert Abbott, Finance and Administration Director
Christine Landers, Office Manager
Hannah Naveda, Operations Coordinator
Robert Pratt, Operations Coordinator
Florence Straugh, Operations Coordinator
Richard Gurzo, Accounting Coordinator

Mr. Tucker thanked Andrew Duffell and the Research Park for allowing the Boca Raton Airport Authority to utilize their conference room while the BRAA Administration building is under renovation.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the September 18, 2024 Regular Meeting was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Fogel stated that he had reviewed the September financial report and reminded the Board this is the final report of the fiscal year.

Mr. Abbott presented the Financial Report for September 2024.

Mr. Nau asked for details on professional services expenses. Mr. Abbott provided details on professional services expenditures and timing of those expenses.

A MOTION to approve the Financial Report for September 2024 was made by Mr. Fogel seconded by Mr. Folden. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Ms. Landers presented a request from Civil Air Patrol for a donation of \$31,800 for hangar rent.

Major Paul Ritchie thanked the Airport Authority for their continued support and spoke on behalf of the Boca Raton Composite Squadron.

Ms. Budd asked for details on the current Civil Air Patrol program. Major Ritchie provided details on the cadet program, including the number of cadets and their training activities.

A MOTION to approve a \$31,800 donation to the Civil Air Patrol was made by Mr. Pollack and seconded by Mr. Folden. The Motion carried unanimously.

Mr. Bryan presented the Atlantic Aviation Special Event request.

Mr. Sal D'Amico, CEO Privaira provided details for the Special Event.

A MOTION to approve Resolution No. 10-31-24 of the Boca Raton Airport Authority granting conditional approval to Atlantic Aviation to hold a Special Event on their leasehold premises on December 3, 2024 was made by Mr. Folden and seconded by Mr. Fogel. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORT

Mr. Pratt presented the Noise Abatement/Operations Report for the month of September.

Mr. Jay Brandt, Vice President of Development George Snow Scholarship Fund, thanked the Boca Raton Airport Authority for their continued support and provided an update on the Airport's current scholars.

A MOTION to approve the distribution of \$25,000 for the Boca Raton Airport Scholarship to the George Snow Scholarship Fund was made by Mr. Folden and seconded by Mr. Fogel. The Motion carried unanimously.

Mr. Abbott presented the Amendment to Fiscal Year 2025 Operating Budget.

A MOTION to approve Resolution No. 10-32-24 of the Boca Raton Airport Authority approving an Amendment to the Fiscal Year 2025 Operating Budget was made by Mr. Nau and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Bryan provided an update on current Airport projects.

Ms. Naveda provided an overview of the 2024 Tenant Survey Results and Airport Management's Action Plan.

Ms. Budd asked for details on the survey and if Airport Management felt they received a sufficient response. Ms. Naveda provided additional details on the survey and added the survey would still be available and would be a starting point for discussions with the tenants.

Mr. Folden requested additional updates as the program continues.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Tucker presented the 2025 Board Meeting Schedule and recommended approval to change the Board meeting dates in January and October. The Board unanimously agreed to the recommended 2025 schedule.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

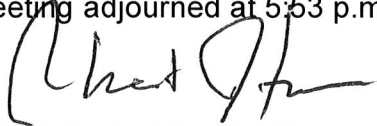
Ms. Bennett shared with the Board that the Airport Authority successfully closed on the transaction with Premier Aviation of Boca Raton.

MISCELLANEOUS

The next regular meeting is scheduled for October 16, 2024 at 5:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 5:53 p.m.



Chair

11/28/24

Date