

# BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

Wednesday, August 20, 2025

Boca Raton Airport Authority  
903 N.W. 35<sup>th</sup> Street, Boca Raton FL 33431

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Board Members on Wednesday, August 20, 2025 at 5:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter as well as the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

This meeting can be viewed live through YouTube at the following link:

<https://youtube.com/live/hspxqhEBI-k>

## **ROLL CALL**

RANDY NOBLES	CHAIR
CHERYL BUDD	VICE-CHAIR
JAMES R. NAU	SECRETARY/TREASURER
ROBERT TUCKER	BOARD MEMBER
MITCHELL FOGEL	BOARD MEMBER
GENE FOLDEN	BOARD MEMBER
MELVIN POLLACK	BOARD MEMBER

## **II. APPROVAL OF MINUTES**

- A. Consider approval of Minutes for the Regular Meeting of June 18, 2025.
- B. Consider approval of Minutes for the Board Workshop of June 18, 2025.

## **III. AGENDA CHANGES**

#### **IV. PUBLIC REQUESTS**

If any member of the public wishes to provide a comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Ms. Naveda.

The public comment cards are located at the back of the room. Each member of the public wishing to comment will be provided with five minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and/or to extend the allotted time per speaker.

#### **V. CONSENT AGENDA**

- A. Presentation of the Operations and Noise Abatement Report for the Month of June 2025.
- B. Presentation of the Operations and Noise Abatement Report for the Month of July 2025.
- C. Boca Raton Airport Authority Title VI Plan.

Consider Resolution No. 08-16-25 of the Boca Raton Airport Authority approving the Boca Raton Airport Authority's Title VI Plan.

- D. Taxiways P2, P3, and P9 Geometry Enhancements and P9 Rehab Design Federal Aviation Administration (FAA) Grant Application and Acceptance Approval.

Consider a Motion to authorize Airport Management to accept the Federal Aviation Administration (FAA) Grant for Taxiways P2, P3, and P9 Geometry Enhancements and P9 Rehab Design at the Boca Raton Airport.

- E. Request to approve the Public Transportation Grant Agreement for Financial Project No. 457127-1-94-01 with the State of Florida Department of Transportation for Facilities Management Plan Update at the Boca Raton Airport.

Consider Resolution No. 08-17-25 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for Facilities Management Plan Update at the Boca Raton Airport.

#### **VI. FEDERAL, STATE AND MUNICIPAL INPUT**

## **VII. FINANCIAL REPORT**

### **A. Presentation of the June Financial Report.**

Consider a Motion for approval of the Financial Report for June 2025.

### **B. Presentation of the July Financial Report.**

Consider a Motion for approval of the Financial Report for July 2025.

## **VIII. TENANT REPORTS AND REQUESTS**

## **IX. EXECUTIVE DIRECTOR AND STAFF REPORTS**

### **A. Presentation of the Quarterly Safety Management System Report.**

### **B. Presentation of the Quarterly Community Engagement Report.**

### **C. Audit Services Contract Award.**

Consider Resolution No. 08-18-25 of the Boca Raton Airport Authority approving a three-year contract to Grau & Associates, per the terms specified in the Request for Proposals No. 2020-BRAA-01 for Audit Services.

### **D. Airport Management Request for an additional Authorized Board Check Signer.**

Consider a Motion of the Boca Raton Airport Authority authorizing Mr. Robert Tucker as the additional signer of checks.

### **E. IT Service Contract Award.**

Consider Resolution No. 08-19-25 of the Boca Raton Airport Authority awarding the IT Service Contract Award to Rolle IT, LLC.

### **F. Portable Generator Connections Contract Award.**

Consider Resolution No. 08-20-25 of the Boca Raton Airport Authority awarding the Portable Generator Connections Contract Award to All Florida Contracting Services.

### **G. BRAA Personal Policies and Procedures Manual Update.**

Consider Resolution No. 08-21-25 authorizing an amendment to the BRAA Personnel Policies and Procedures Manual.

- H. Presentation of the Boca Raton Airport Authority's proposed Annual Operating and Capital Budgets for Fiscal Year 2026 (October 1, 2025 through September 30, 2026).

Consider Resolution No. 08-22-25 of the Boca Raton Airport Authority adopting the Annual Operating and Capital Budgets for Fiscal Year 2026 (October 1, 2025 through September 30, 2026).

- I. 2025 Executive Director Stretch Goals.

Consider Resolution No. 08-23-25 of the Boca Raton Airport Authority adopting the Executive Director Stretch Goals.

**X. AUTHORITY BOARD MEMBER REQUESTS AND REPORTS**

- A. Board Member assignments to various projects.

**XI. PUBLIC COMMENT**

**XII. OTHER BUSINESS**

**XIII. MISCELLANEOUS**

The next meeting is scheduled for September 17, 2025 at 5:00 p.m.

**XIV. ADJOURNMENT**

Respectfully Submitted,  
Clara Bennett  
Executive Director