

**Boca Raton Airport Authority
Meeting Minutes
October 22, 2025
Boca Raton Airport Authority Administration Building**

Mr. Nobles called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

Randy Nobles	Chair
Cheryl Budd	Vice-Chair - TELEPHONICALLY
James Nau	Secretary/Treasurer
Robert Tucker	Board Member
Gene Folden	Board Member
Mitchell Fogel	Board Member
Melvin Pollack	Board Member TELEPHONICALLY

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Travis Bryan, Operations Director
Robert Abbott, Finance and Administration Director
Florence Straugh, Business Manager
Richard Gurzo, Accounting Manager
Robert Pratt, Operations and Program Manager
Hannah Naveda, Operations and Program Manager

APPROVAL OF MINUTES

A MOTION to approve the minutes of the September 17, 2025 Regular Board Meeting was made by Mr. Tucker and seconded by Mr. Folden. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

A. Presentation of the Operations and Noise Abatement Report for the Month of September 2025.

B. Garth Solutions Inc. Contract Extension.

Consider Resolution No. 10-30-25 of the Boca Raton Airport Authority approving a one-year extension of the Public Relations and Marketing Services contract with Garth Solutions, Inc.

C. Landscape Contract Award

Consider Resolution No. 10-31-25 of the Boca Raton Airport Authority awarding the landscaping contract to Fresh Start Maintenance Inc.

Mr. Folden requested to pull the Landscape Contract Award item off the Consent Agenda.

A MOTION to approve the Item A and Item B of the Consent Agenda was made by Mr. Nau seconded by Mr. Fogel. The Motion carried unanimously.

Mr. Bryan presented the Landscape Contract Award.

Mr. Folden commented on the unsightly landscaping along Airport Road and the Airport Administration Building and asked how the new company intends to correct the issue. Ms. Bennett responded stating the current state of landscaping on Airport property is the reason the BRAA went out to bid and did not choose to renew the current contract at the end of term. Nicholas Petrino, CEO of Fresh Start Maintenance discussed their plan to clean up Airport Road and the Administration Building.

Mr. Tucker asked about the overgrowth of weeds at the Observation Area. Mr. Petrino shared his plan to remove and control the weed issue.

Mr. Nobles clarified that the replacement of trees, sod, and bushes fall outside of the standard contract. Mr. Petrino affirmed the statement.

Mr. Nobles requested that a full evaluation be conducted to include any necessary additional costs. Ms. Bennett stated that the itemized costs which go beyond the base price were included in the contract.

Mr. Nobles asked how Airport Management plans to prevent oversight of landscaping services with the new contractor. Ms. Bennett stated there are provisions in the contract for performance.

Ms. Budd asked if there is a plan to recoup the costs of any palm trees which have died under the oversight of the current landscape company. Ms. Bennett stated that the warranty period expired two years prior and any replacement trees and labor would be paid outright. Ms. Petrick stated that while the contract allows notice and cure periods with termination and limited compensation for defaults, proving liability for tree deaths would be difficult, making cost recovery impractical. Ms. Budd said that the current landscape company did not meet our minimum standards. Ms. Petrick stated that we are exercising our right to terminate the contract due to lack of service. Ms. Bennett mentioned that the current landscape company meets the minimum standards outlined in their contract.

Mr. Folden asked about water truck services and inquired if Mr. Petrino has access to one. Mr. Petrino said he have access to a water truck.

Mr. Folden asked if Mr. Petrino intended to plant palm trees mature enough to match the existing trees along Airport Road. Mr. Petrino states that they will be taking soil samples to determine the underlying cause behind the pattern of unhealthy trees prior to planting additional palms.

A MOTION to award the Landscape Contract Award to Fresh Start Maintenance, Inc. was made by Mr. Tucker seconded by Mr. Fogel. The Motion carried unanimously.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Nau introduced the Financial Report for September 2025.

Mr. Abbott presented the Financial Report for September 2025.

Mr. Nau asked for clarification of the expense variances.

Mr. Abbott stated that project expenses decreased by 40% due to invoice timing and delayed starts, office expenses dropped 30% from cost-saving measures, and customs facility costs fell because of billing issues.

A MOTION to approve the Financial Report for September 2025 was made by Mr. Folden seconded by Mr. Fogel. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Nobles introduced VertiPorts by Atlantic.

Rolando Tapanes, VP Business Development, VertiPorts by Atlantic presented an introduction to VertiPorts by Atlantic.

Mr. Tucker asked what other airports are participating. Mr. Tapanes states that Palm Beach International Airport, Fort Lauderdale Executive Airport, and Miami International Airport are all locations with a signed lease agreement.

Mr. Folden inquired about the size of the proposed operation. Mr. Tapanes responded that the Boca Raton Airport location will total 4 acres, which will include a terminal building and a landing pad containing 4 to 6 chargers.

Mr. Nobles asked what the difference was between eVTOL's and helicopters from a consumer perspective. Mr. Tapanes stated that eVTOL's are electric and utilize flight mechanics unique from helicopters.

Mr. Nobles asked about the logistics of operating both locations simultaneously. Mr. Tapanes stated that Phase 1 will involve placing a landing pad on Atlantic Aviation's ramp. The next phase will be to expand the operation into the Research Park. Once the operation moves into Research Park, the landing pad at Atlantic Aviation will only be used as a supplementary landing pad.

Mr. Folden asked if these aircraft will be utilizing our air traffic control tower. Mr. Tapanes responded that they will while they are operating out of Atlantic Aviation; however, once they move into the Research Park, communication will likely only be necessary during landings and takeoffs.

Andrew Duffell shared his excitement for the project.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Pratt introduced the Noise Exposure Map Update.

Mr. Covert presented the Noise Exposure Map Update.

Mr. Fogel left the meeting at 6:02pm.

Mr. Bryan presented the Boca Raton Airport Authority Projects Update.

AUTHORITY BOARD MEMBER REQUESTS AND REPORTS

Mr. Nobel presented the Boca Raton Airport Authority's 2026 Meeting Schedule.

PUBLIC COMMENT

There were no public requests.

OTHER BUSINESS

There was no other business.

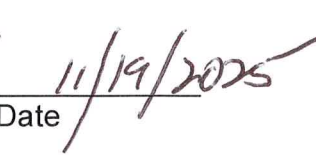
MISCELLANEOUS

The next meeting is scheduled for November 19, 2025 at 5:00 p.m.

ADJOURNMENT

The meeting adjourned at 6:16pm.


Chair _____


Date _____