

**Boca Raton Airport Authority  
Meeting Minutes  
March 18, 2026  
Boca Raton Airport Authority Administration Building**

Mr. Nobles called the meeting to order at 5:00 p.m. A quorum was present.

**BOARD MEMBERS**

Randy Nobles	Chair
Cheryl Budd	Vice-Chair
James Nau	Secretary/Treasurer
Robert Tucker	Board Member - ABSENT
Gene Folden	Board Member
Mitchell Fogel	Board Member
Melvin Pollack	Board Member

**COUNSEL**

Janice Rustin, Esquire – Lewis Longman Walker

**STAFF**

Clara Bennett, Executive Director  
Travis Bryan, Operations Director  
Robert Abbott, Finance and Administration Director  
Richard Gurzo, Accounting Manager  
Hannah Naveda, Operations and Program Manager  
Leonel Romero, Operations Coordinator

Board Member Mitch Fogel arrived at 5:01 p.m.

**APPROVAL OF MINUTES**

**A MOTION to approve the minutes of the February 18, 2026 Regular Board Meeting was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.**

**AGENDA CHANGES**

Ms. Bennett requested Item IX-C be presented before item VII-A.

**A MOTION to change Item IX-C to Item VII-A was made by Mr. Nau and seconded by Mr. Folden. The Motion carried unanimously.**

**PUBLIC REQUESTS**

There were no public requests.

## CONSENT AGENDA

There were no items on the Consent Agenda.

## FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

## FINANCIAL REPORT

Mr. Nau introduced the Financial Report for February 2026.

Mr. Abbott presented the Financial Report for February 2026.

**A MOTION to approve the Financial Report for February 2026 was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.**

Mr. Abbott presented the Amendment to the FY2026 Operating Budget.

**A MOTION to approve the amendment to the FY2026 operating budget was made by Ms. Budd and seconded by Mr. Folden The Motion carried unanimously.**

## TENANT REPORTS AND REQUESTS

There were no tenant requests or reports.

## EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Abbott presented the request to accept federal Infrastructure Investment and Jobs Act (IIJA) funding for improvements to the Air Traffic Control Tower.

**A MOTION to approve Resolution No. 03-10-26 of the Boca Raton Airport Authority authorizing the Executive Director to accept the Federal Aviation Administration (FAA) IIJA Grant for Air Traffic Control Tower Improvements when offered. was made by Mr. Nau, and seconded by Mr. Pollack. The Motion carried unanimously.**

Mr. Folden asked if a contractor has been identified who can replace the windows at the Air Traffic Control Tower. Ms. Bennett responded, stating that if grant funding is received, the project will go through design and then be put out for bid to find a contractor.

Mr. Romero presented the Operations and Noise Abatement Report for the Month of February 2026.

Mr. Pollack requested clarification on how a VIP TFR is defined. Ms. Bennett responded that VIP TFR's refer to high profile movements which include presidential visits.

Ms. Naveda introduced Ms. Paige Sclar, with Garth Solutions Incorporated, to present the Corporate Identity and Community Engagement Program Update.

Ms. Sclar presented the Corporate Identity and Community Engagement Program Update.

Ms. Budd asked how success is measured across various marketing and community engagement initiatives, including social media campaigns, newsletters, and events. Ms. Sclar explained that metrics vary by initiative, with social media measured by views, impressions, and engagement, newsletters by open and click-through rates, and events by participation levels.

Ms. Budd asked whether direct outreach is used to evaluate the effectiveness of initiatives in strengthening stakeholder relationships. Ms. Sclar confirmed that surveys are distributed after communications and events to gather feedback on usefulness, engagement, and improvements. Ms. Budd suggested that future Board meeting reports include qualitative feedback and analysis of impact with metrics that reflect genuine impact rather than solely numerical data.

### **AUTHORITY BOARD MEMBER REQUESTS AND REPORTS**

Mr. Nau commented on the recent article published by the Sun Sentinel which highlighted eVTOL technology, and commended Ms. Bennett for her contributions to the article, furthering that her perspective reflected the Airport's expertise and appropriately aligned with prior Board actions and direction on the matter.

Ms. Budd recognized the Civil Air Patrol Boca Raton Composite Squadron for their recent achievements during State competition. First Lieutenant Karima Holmes, Commander of the Civil Air Patrol Boca Raton Composite Squadron, was invited to share the announcement. First Lieutenant Holmes reported that the squadron won the Florida Wing Cadet Competition, earned top honors in multiple categories, will advance to regional competition, and thanked the Airport staff and Board for its support and use of Airport facilities.

### **PUBLIC COMMENT**

There were no public requests.

### **OTHER BUSINESS**

There was no other business.

### **MISCELLANEOUS**

