

**Boca Raton Airport Authority
Meeting Minutes
February 18, 2026
Boca Raton Airport Authority Administration Building**

Mr. Nobles called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

Randy Nobles	Chair
Cheryl Budd	Vice-Chair
James Nau	Secretary/Treasurer
Robert Tucker	Board Member
Gene Folden	Board Member
Mitchell Fogel	Board Member
Melvin Pollack	Board Member

COUNSEL Amy Petrick, Esquire – Lewis Longman Walker

STAFF Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Director
Robert Abbott, Finance and Administration Director
Florence Straugh, Business Manager
Richard Gurzo, Accounting Manager
Hannah Naveda, Operations and Program Manager
Leonel Romero, Operations Coordinator

APPROVAL OF MINUTES

A MOTION to approve the minutes of the January 21, 2026 Regular Board Meeting was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There were no items on the Consent Agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Nau introduced the Financial Report for January 2026.

Mr. Abbott presented the Financial Report for January 2026.

A MOTION to approve the Financial Report for January 2026 was made by Mr. Fogel and seconded by Mr. Tucker. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Bryan introduced the Atlantic Aviation Signage Request.

A MOTION to approve Resolution No. 02-04-26 of the Boca Raton Airport Authority allowing for the relocation of hangar signage at the Boca Raton Airport was made by Mr. Nau and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Bryan introduced the final sign approval for the Atlantic Aviation Monument Sign.

A MOTION to approve Resolution No. 02-05-26 of the Boca Raton Airport Authority approving the request of Atlantic Aviation to update the Atlantic Aviation Monument Sign at the Boca Raton Airport was made by Mr. Pollack and seconded by Mr. Fogel. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Romero presented the Operations and Noise Abatement Report for the Month of January 2026.

Mr. Folden asked what type of aircraft cleared Customs from Egypt. Mr. Romero responded that the aircraft was a Gulfstream G-8000.

Mr. Bryan presented the AWOS Construction Project Allowance Account. He clarified that there was a typo in the memo and the contract was awarded to Trinity Electrical Services in 2025 as opposed to 2026.

A MOTION to approve Resolution No. 02-06-26 of the Boca Raton Airport Authority authorizing the addition of an Allowance Account in the amount of \$15,000 to the agreement with Trinity Electrical Services, LLC for additional electrical work at the Boca Raton Airport was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

Mr. Pollack asked if this project includes the relocation of the rotating beacon. Mr. Bryan responded that the relocation of the rotating beacon will be included in the upcoming Electrical Vault and Airport Beacon project.

Mr. Bryan presented the request to accept the FDOT Public Transportation Grant Agreement for the Relocation of the Electrical Vault and Airport Beacon - Design Phase.

A MOTION to approve Resolution No. 02-07-26 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for the Relocation of the Electrical Vault and Airport Beacon - Design at the Boca Raton Airport was made by Mr. Nau and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Abbott presented the request to accept FDOT Public Transportation Grant Agreement for the Vertiport Study.

A MOTION to approve Resolution No. 02-08-26 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for the Vertiport Study at the Boca Raton Airport was made by Mr. Fogel and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Kohut presented the sign code amendment.

Mr. Fogel asked whether everyone was comfortable giving the Executive Director the responsibility of determining what is “substantially the same” versus “substantially different,” noting there is some subjectivity involved. A discussion ensued. Ms. Bennett clarified that substantial changes would involve things like construction or lighting changes—for example, switching from an unlit sign to an illuminated one. They noted that those types of changes should continue to come back to the Board. In contrast, changes in placement, scale, or lettering, typically driven by City requirements, would not generally be considered substantial. Mr. Kohut added that most City-level sign approvals are now handled by staff rather than through larger committees, reducing the likelihood of major modifications.

A MOTION to approve Resolution No. 02-09-26 of the Boca Raton Airport Authority approving an amendment to the Airport Authority’s Sign Standards at the Boca Raton Airport was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

AUTHORITY BOARD MEMBER REQUESTS AND REPORTS

Mr. Tucker commented on the recent landscaping improvements at the Observation Area. He further complimented the content of the 2025 Annual Report.

Mr. Nau expressed positive feedback on the recent Observation Area Open House, emphasizing the strong turnout.

PUBLIC COMMENT

There were no public requests.

OTHER BUSINESS

There was no other business.

MISCELLANEOUS

The next meeting is scheduled for March 18, 2026 at 5:00 p.m.

ADJOURNMENT

The meeting adjourned at 5:21 p.m.


Chair _____ Date 04/22/2026