Boca Raton Airport Authority
Meeting Minutes
June 17, 2026
Boca Raton Airport Authority Administration Building

Mr. Nobles called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

Randy Nobles	Chair
Cheryl Budd	Vice-Chair - TELEPHONICALLY
James Nau	Secretary/Treasurer
Robert Tucker	Board Member - ABSENT
Gene Folden	Board Member - ABSENT
Mitchell Fogel	Board Member
Melvin Pollack	Board Member

COUNSEL Amy Petrick – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Director
Robert Abbott, Finance and Administration Director
Florence Straugh, Business Manager
Richard Gurzo, Accounting Manager
Robert Pratt, Operations and Program Manager
Hannah Naveda, Operations and Program Manager
Leonel Romero, Operations Coordinator

Mr. Nobles congratulated Air Traffic Manager David Bezanis on his retirement, and presented him with a plaque. Mr. Bezanis reflected on his tenure at the Airport and shared his appreciation with the Authority Board and Staff.

Ms. Bennett recognized the recipients of this year's Boca Raton Airport Scholarship.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the May 20, 2026 Regular Board Meeting was made by Mr. Pollack and seconded by Mr. Nau. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

ELECTION OF OFFICERS

Ms. Petrick provided an overview of the Bylaws in relation to the Election of Officers.

Mr. Pollack nominated Mr. Nobles for Chair. Mr. Nau seconded the nomination. There were no additional nominations. Mr. Nobles was unanimously elected Chair.

Mr. Fogel nominated Ms. Budd for Vice Chair. Mr. Nau seconded the nomination. There were no additional nominations. Ms. Budd was unanimously elected Vice Chair.

Mr. Pollack nominated Mr. Nau for Secretary/Treasurer. Mr. Fogel seconded the nomination. There were no additional nominations. Mr. Nau was unanimously elected Secretary/Treasurer.

Ms. Bennett noted that the Boca Raton Airport Scholarship recipient, William Sherwin was present. Mr. Sherwin thanked the Boca Raton Airport Board for their support and shared the next steps in his educational journey.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There were no items on the Consent Agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Nau introduced the Financial Report for May 2026. Mr. Abbott presented the Financial Report for May 2026.

A MOTION to approve the Financial Report for May 2026 was made by Mr. Pollack and seconded by Mr. Fogel The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Romero presented the Operations and Noise Abatement Report for the Month of May 2026.

Mr. Bryan provided an Airport Projects Update.

Mr. Nobles commended the Executive Director and staff for their continued efforts in advancing capital improvement projects and maintaining the Airport's state-of-the-art facilities.

Mr. Nobles inquired about the cost of the drone, and Mr. Pratt reported that the total cost was approximately $12,000. Mr. Nobles commended staff for implementing new technology to support Airport operations.

Mr. Kohut presented the Boca Raton Airport Authority Fee Schedule.

A MOTION to approve Resolution No. 06-16-26 of the Boca Raton Airport Authority adopting the annual Airport Fee Schedule in accordance with the Accounting Policy and Procedures Manual was made by Mr. Pollack and seconded by Mr. Fogel The Motion carried unanimously.

Mr. Bryan presented the Public Transportation Grant Agreement for Underground Utility Mapping at the Boca Raton Airport.

A MOTION to accept Resolution No. 06-17-26 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for Underground Utility Mapping at the Boca Raton Airport was made by Mr. Fogel and seconded by Mr. Pollack. The Motion carried unanimously.

Ms. Bennett presented the Settlement Agreement with Shiff Construction & Development, Inc.

Ms. Petrick advised the Board that minor revisions remained regarding the timing of final waivers and affidavits and reciprocal release language related to warranty items. She requested authorization for the Executive Director to finalize those provisions.

Mr. Nobles asked whether the requested changes required separate Board action or could be incorporated into a single motion. Ms. Petrick explained that one motion would be sufficient and clarified that the requested revisions were limited to non-substantive matters regarding document timing and warranty language.

Mr. Nobles requested additional clarification regarding the remaining revisions. Ms. Petrick explained that the revisions primarily concern the timing of final releases and preserving any applicable manufacturer warranties that extend beyond the contractor's one-year warranty period. She noted that the requested changes do not alter the settlement terms or amount.

Mr. Nobles confirmed that the remaining revisions were procedural in nature and asked whether they would affect the agreed settlement amount or result in additional litigation. Ms. Petrick confirmed that the settlement amount would remain unchanged and that approval of the agreement would fully resolve the matter.

A MOTION to approve Resolution No. 06-18-26 as drafted and amended based on the commentary from counsel of the Boca Raton Airport Authority authorizing the negotiation and execution of a Settlement Agreement with Shiff Construction and Development, Inc., regarding BRAA Administration Building Improvements Project (2023-BRAA-001) was made by Mr. Nau and seconded by Mr. Pollack. The Motion carried unanimously.

AUTHORITY BOARD MEMBER REQUESTS AND REPORTS

There were no Authority Board Member requests or reports.

PUBLIC COMMENT

There were no public requests.

OTHER BUSINESS

There was no other business.

MISCELLANEOUS

The next meeting is scheduled for July 22, 2026 at 5:00 p.m.

The Boca Raton Airport Authority will hold a Special Meeting on August 4, 2026 at 5:00 p.m.

ADJOURNMENT

The meeting adjourned at 5:42 p.m.

Chair   8/19/2026
Date