Boca Raton Airport Authority
Meeting Minutes
September 23, 2026
Boca Raton Airport Authority Administration Building

Mr. Nobles called the meeting to order at 5:00 p.m. A quorum was present.

BOARD MEMBERS

Randy Nobles	Chair
Cheryl Budd	Vice-Chair - ABSENT
James Nau	Secretary/Treasurer
Robert Tucker	Board Member
Gene Folden	Board Member - ABSENT
Mitchell Fogel	Board Member - ABSENT
Melvin Pollack	Board Member

COUNSEL Janice Rustin – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan – Operations Director
Robert Abbott, Finance and Administration Director
Florence Straugh, Business Manager
Richard Gurzo, Accounting Manager
Robert Pratt, Operations and Program Manager
Hannah Naveda, Operations and Program Manager
Leonel Romero, Operations Coordinator

Mr. Nobles introduced the new Air Traffic Control Tower Manager, Michael Blackwood. Mr. Blackwood introduced himself to the Board.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the August 19, 2026 Regular Board Meeting was made by Mr. Nau and seconded by Mr. Tucker. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

Mr. Gene Scanlon announced his appointment as a board member of the Runway 5-23 Condo Board. He requested the continued support of general aviation and smaller aircraft at the Boca Raton Airport.

CONSENT AGENDA

There were no items on the Consent Agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

FINANCIAL REPORT

Mr. Nau introduced the Financial Report for the month of August 2026. Mr. Abbott presented the Financial Report for August 2026.

A MOTION to approve the Financial Report for August 2026 was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Kohut presented the Atlantic Aviation Sign Request on behalf of FlightPath Aviation USA Inc.

A MOTION to approve Resolution No. 09-26-26 of the Boca Raton Airport Authority granting conditional approval to Atlantic Aviation for signage on behalf of FlightPath was made by Mr. Tucker and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Kohut presented the City Furniture Renovation Request.

Mr. Kohut introduced Ryan Cronin, President of CityHome for additional questions. Mr. Tucker asked what the renovations will include. Mr. Cronin presented the details of the showroom renovations.

A MOTION to approve Resolution No. 09-27-26 of the Boca Raton Airport Authority granting conditional approval to City Furniture to make building renovations with the requirement that final permitted plans are submitted to Airport Management for review to determine conformance with the conceptual plan prior to beginning construction was made by Mr. Tucker and seconded by Mr. Pollack. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Romero presented the Operations and Noise Abatement Report for the Month of August 2026.

Ms. Naveda presented the Sustainability Management Program Update.

Mr. Nobles asked what the long-term goal for the Sustainability Management Program was. Ms. Naveda responded that ultimately, the goal of the program is to encourage tenant participation, working in collaboration with corporate sustainability initiatives.

Ms. Naveda presented the Safety Management System Program Update.

Ms. Naveda introduced the Corporate Identity and Community Engagement Program Update. Paige Sclar with Garth Solutions presented the Corporate Identity and Community Engagement Program Update.

Mr. Kohut presented the Statutory Business Program Administrator Contract Award.

A MOTION to approve Resolution No. 09-28-26 of the Boca Raton Airport Authority awarding the Statutory Business Programs Administrator Contract to C&S Engineers, Inc. was made by Mr. Tucker and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Pratt presented the Airport Noise and Operations Monitoring System Contract Award.

A MOTION to approve Resolution No. 09-29-26 of the Boca Raton Airport Authority awarding the contract for Airport Noise and Operations Monitoring System to EMS Bruel and Kjaer Inc. dba Envirosuite Inc. was made by Mr. Nau and seconded by Mr. Tucker. The Motion carried unanimously.

Mr. Nobles asked about the age of the hardware. Mr. Pratt stated that the current noise monitors are five years old and annual maintenance is conducted by Envirosuite.

AUTHORITY BOARD MEMBER REQUESTS AND REPORTS

Mr. Nobles presented the Boca Raton Airport Authority's 2027 Meeting Schedule.

PUBLIC COMMENT

There were no public requests.

OTHER BUSINESS

Mr. Nobles announced the departure of Operations Director, Travis Bryan. Mr. Byan

shared details of his new position and thanked the BRAA team and Board.

MISCELLANEOUS

The next meeting is scheduled for October 21, 2026 at 5:00 p.m.

ADJOURNMENT

The meeting adjourned at 5:50 p.m.

Chair

10/21/26
Date